

**PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION,
ANDHRA PRADESH, Amaravathi.
Present: K.Sandhya Rani, I.Po.S.,**

Rc.No. 686/Estt.III/2018

Dated:16-05-2018

Sub:- School Education Dept., - Inter – District Transfer of teaching staff of
School Education Dept. – Proposals called for – Reg.

Read:- Govt. memo No: 14022/70/2018, Services.II,SECT, Dated:
11.05.2018.

All the Regional Joint Directors of School Education and all the District Educational Officers in the State are informed that, in the reference read above, the Government have requested to furnish the proposals for Inter – District Transfer of teachers.

Therefore, the RJDSEs and the District Educational Officers in the state are informed that the requests for inter-district transfers will be processed as per a fixed time schedule. Eligible and interested teachers may submit their applications for Inter District transfers on www.cseap.gov.in The Inter District Transfer applications will be processed in accordance with the 5(2)(c) of Presidential order on spouse grounds and 5(2)(d) on Mutual grounds and Ex-servicemen requests. The following are the guidelines for inter-district transfers

GUIDELINES

1) Eligibility

- i. Teachers / Headmasters working in State Government/ Zilla Parishad/ Mandal Parishad Schools are eligible to apply for Inter District Transfers under the same management.
- ii. Minimum service of the applicant teacher shall be 2 years as on **01.06.2018** in the present District and in the present category of post.
- iii. Teachers whose spouse is working in State Government / Central Government / State Public Sector / Central Public Sector / University / HODs/Secretariats / Local Body are eligible to apply.
- iv. Teachers whose spouse is working in HODs/Secretariats can apply for Krishna and Guntur Districts only.
- v. Teachers worked as Ex-Servicemen can apply for request transfer within the State.
- vi. Mutual transfers of the same category and of the same management would be permitted.
- vii. In case of Mutual transfers, both the teachers should give consent for such transfer and such consent shall be countersigned by the Mandal Educational Officer/Deputy Educational Officer concerned.
- viii. One teacher can give consent to only one teacher working in the other district on Mutual basis
- ix. Teachers who are unauthorisedly absent, facing charges under CCA rules, under suspension are not eligible to apply.
- x. The applications of in-eligible teachers and in-complete applications will not be considered.
- xi. The teachers concerned shall be responsible for the correctness of the information furnished by them.

2) Process to be followed:

- i. The teachers shall apply through online for Inter District Transfers in the IP address prescribed for the purpose i.e. **cse.ap.gov.in**
 - ii. Only online application received through the specified website authorised by Commissioner of School Education will be considered at State level.
 - iii. In addition, the candidates shall also download application form, fill up and sign give to the concerned Mandal Educational Officers. (This is only for verification – Hard copies are not processed for transfer).
 - iv. The Mandal Educational Officer concerned should verify all the details / particulars with original records and certificates and after satisfying their correctness they shall submit to the District Educational Officer.
 - v. Once the teacher enters application form online, that is final. No teacher shall apply twice in online.
 - vi. A declaration shall be given by the applicant that he/she would forego his/her seniority in the old unit and accept to take last rank in the new unit (district).
 - vii. The District Educational Officer concerned shall forward the applications of the teachers in the prescribed proforma issued in Government Circular Memo.No.7232/MC-I/GAD/2011, dated : 04.08.2011.
- 3) (a) The schedule for submission of on-line applications and further processing there-on at various levels shall be as indicated in **Annexure-I**
- (b) On-line applications shall be made in the formats prescribed in **Annexure-II**
- (c) Such of the requests of teachers / Headmasters who have already submitted their requests for inter-district transfers, whose requests are pending at various levels shall be deemed to have been closed at all levels and they shall apply afresh in the on-line format as per the guidelines now issued under this G.O.
- 4) No application for inter-district transfer other-wise than in accordance with the orders issued will be considered.

SCHEDULE FOR INTER DISTRICT TRANSFERS.

Sl. No.	Activity	Dates
1	Applying for transfer in Online and submission of application form printouts to the concerned Mandal Educational Officer	19.05.2018 to 23.05.2018
2	Receiving application form print out and verification by the Mandal Educational officer	24.05.2018 To 25.05.2018
3	Verification by the District Educational Officer	26.05.2018 to 27.08.2018
4	Submission to the Commissioner of School Education	29.05.2018
5	Verification and finalization in the office of the Commissioner and Director of School Education	04.06.2018
6	Submission to Government	04.06.2018

7	Issue G.O. by Government (after circulation to GAD and Finance Departments)	-
8	Relief and joining of transferred teachers	-

Sd/-K.SANDHYA RANI
Commissioner of School Education

To

All the Regional Joint Directors of School Education in the State

All the District Educational Officers in the State

Copy submitted to the Secretary to Government, School Education Department, Government of Andhra Pradesh, Velagapudi.

Copy to OSD to Hon'ble Minister for Human Resource Development, Govt. of AP, Velagapudi.

//T.C.F.B.O.//

K. Sandhya Rani 16/5/18
Assistant Director (Ser)

16/5/18

MANNAMweb.com

GOVERNMENT OF ANDHRA PRADESH
SCHOOL EDUCATION (SERVICES.II) DEPARTMENT

Memo.No.14022/70/2018 Services.2 SECT, Dated 11/05/2018

Sub:- School Education Dept. - Inter-district Transfer of teaching staff of School Education Dept. - Proposals called for - Reg.

Ref:- From the C.S.E., A.P., Ibrahimpatnam Lr.Rc.No.529/Estt.III/2018, Dated 24/04/2018.


The attention of the Commissioner of School Education, A.P., Ibrahimpatnam is invited to the reference cited. After careful examination of the matter, Government hereby decide not to take up compulsory transfers during this year and also decided to consider inter-district transfers only on Mutual grounds, Spouse grounds and ex-service men requests.

The Commissioner of School Education, A.P. is therefore, requested to furnish the inter-district transfer proposals in accordance with the 5(2)(c) of Presidential Order on spouse grounds and 5(2)(d) on Mutual grounds and Ex-servicemen requests. The proposals on personal grounds / medical grounds either within district or inter-district transfers need not be furnished to Government.

ADITYANATH DAS, IAS
SPECIAL CHIEFSECRETARY TO GOVT

To
The Commissioner of School Education, A.P.,
Ibrahimpatnam, Krishna District.
Copy to
All the District Educational Officers in the State.
The School Education (Services.I) Dept.

//FORWARDED :: BY ORDER//


SECTION OFFICER

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