

**PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION  
ANDHRA PRADESH :: AMARAVATI**

**PRESENT: K. SANDHYA RANI, I.Po.S.**

Rc.No.190/Estt-III/2017

Date:03/07/2017

Sub:- School Education –The Andhra Pradesh Teachers (Regulation of Transfers) Rules – Amendment – Communicated - Further Instructions – Issued - Reg.

- Read:-1. G.O.Ms.No.32 SE (Ser.II) Dept., Dated:- 04.06.2017.  
2. This Office Proc.Rc.No.190/Estt-III/2017, Dated:- 05.06.2017.  
3. This Office Proc.Rc.No.190/Estt-III/2017, Dated:- 06.06.2017.  
4. This Office Proc.Rc.No.190/Estt-III/2017, Dated:- 07.06.2017.  
5. This Office Proc.Rc.No. 190/Estt-III/2017, Dated:- 08.06.2017  
6. This Office Proc.Rc.No. 190/Estt-III/2017, Dated:- 09.06.2017  
7. This Office Proc.Rc.No. 190/Estt-III/2017, Dated:- 10.06.2017  
8. This Office Proc.Rc.No. 190/Estt-III/2017, Dated:- 16.06.2017  
9. G.O.Ms.No.38 SE (Ser.II) Dept., Dated:- 21.06.2017.  
10. This Office Proc.Rc.No. 190/Estt-III/2017, Dated:- 21.06.2017  
11. G.O.Ms.No.43 SE (Ser.II) Dept., Dated:- 30.06.2017.

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A copy of the Government Orders received through reference 11<sup>th</sup> read above is herewith communicated to all the Regional Joint Directors of School Education and District Educational Officers in the State for taking necessary further action as ordered by Government in the matter immediately.

Further, all the Regional Joint Directors of School Education and District Educational Officers in the State are informed that due to amending now the Rules 2 (i) (b), 6, 7, 8, 9, 10, 13 (a), 15 (caption), 15(i), 15 (viii) and 17 (ii) of A.P. Teachers (Regulation of Transfers) Rules there is no further need for teachers who have already applied for transfers through online to edit the relevant fields in their applications. The system will automatically generate the points as per their eligibility and will upload the modifications against their online application.

The revised Time Schedule (Annexure-I) and Step by Step process for Manual counseling (Annexure-II) for completion of Transfers exercise is enclosed herewith. The transfers schedule should be followed scrupulously without any deviation.

Further, all the Regional Joint Directors of School Education and District Educational Officers in the State are requested to follow the instructions carefully and complete the exercise as per the time frame communicated without any deviations.

Regarding, those teachers who were shifted due to Rationalization in 2015 and are again getting into transfers' zone due to current Rationalization / Merging, such teachers shall be given previous station points i.e. Station points given in 2015 Rationalization exercise.

Any deviation of these instructions will be viewed seriously and necessary disciplinary action will be initiated against the defaulters.

Receipt of these proceedings should be acknowledged.

Encl: As above.

**Sd/- K. SANDHYA RANI**  
Commissioner of School Education

To  
All Regional Joint Directors of School Education in the State

All the District Educational Officers in the State

All the District Collectors in the State

Copy to The General Administration (Ser) Department / Finance Department / MA & UD  
Department/ PR & RD Department / Social Welfare Department, Velagapudi,  
Amaravati.

The Commissioner, Panchayat Raj / Commissioner & Director, Municipal Administration  
/Commissioner, Social Welfare / Tribal Welfare, Velagapudi, Amaravati.

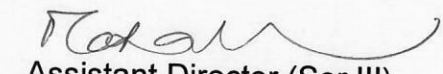
All Recognized Teachers Associations in the State.

The Secretary to Chief Minister.

The PS to Hon'ble Minister for (H.R.D).

The PS to Special Chief Secretary to Government.

//TRUE COPY ATTESTED//

  
Assistant Director (Ser.III)  
03/11/7

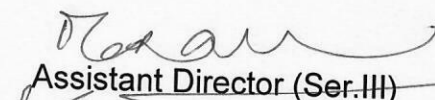
**ANNEXURE - I**  
**SCHEDULE FOR MANUAL TRANSFER COUNSELLING OF TEACHERS & H.Ms July 17**

**Dated:03/07/2017**

Sl. No.	Activity	Timeline
1	Rationalisation as per revised GO MS No 42, dt 30-06-17	03-7-17 to 08-07-17
2	Regeneration of Entitlement Points as per GO MS NO 43	03-07-17 to 06-07-17
3	Verification of Certificates & Entitlement points in MEO/Dy EO logins	07-07-17 to 10-07-17
4	Verification of Certificates & Entitlement points at DEO level (where there is difference in application points and MEO/Dy EO confirmation points only)	11-07-2017 to 12-07-17
5	Display of Provisional Seniority lists for confirmation at DEO login	13-07-17 to 14-07-17
6	Objections on Provisional Seniority lists through online (to be clarified by concerned DEOs in respective logins)	14-07-17 to 16-07-17
7	Generation of final Seniority Lists in DEO logins	17-07-17
8	Uploading and Display of Vacancies	On or before 14-07-17
9	Manual Counseling for Headmasters Gr-II at RJDSE/DEO logins	18-07-17
10	Manual Counseling for School Assistant (Languages) and Language Pandits	19-07-17 to 20-07-17
11	Manual Counseling for School Assistant (Non Languages) / PSHM	21-07-17 to 22-07-17
12	Manual Counseling for SGTs / PETs	22-07-17 to 26-07-17
13	Date of Joining in New Schools	31-07-17 A.N.

**Sd/- K. SANDHYA RANI**  
Commissioner of School Education

//TRUE COPY ATTESTED//

  
Assistant Director (Ser.III)  
36/17 03717



## ANNEXURE-II

### STEP BY STEP PROCESS FOR MANUAL COUNSELLING FOR TEACHERS & HMs TRANSFERS, 1.7.2017

1. After confirmation by the District Educational Officers, the Seniority lists shall be frozen. All the modifications required, should be made before confirmation of the seniority lists by the DEOs. No further modifications will be allowed. **For example**, if a teacher applied with spouse points, during the counselling time he/she shall not be allowed to come under general (without spouse points) category.
2. The vacancies uploaded by the DEOs shall be Final. No further change shall be allowed like type of vacancy, category of the school etc.
3. For the Manual Counselling Process 8 to 12 slots per day will be provided basing on the number of HM/Teachers applications received per district. Each slot contains maximum of 50 teachers
4. The slot wise list of teachers will be informed / displayed in the website and an SMS will be sent informing the same. Accordingly they will be allowed into the counselling room by the DEOs.
5. Each slot will have one hour time. i.e., 4 to 6 slots pre-lunch session and other 4 to 6 slots post lunch session. By this process maximum of 400 to 600 teachers counselling can be completed per day.
6. A display screen will be set up outside the counselling room which will display the available vacancies along with resultant vacancies.
7. Before entering into counselling room the teachers should bring his list of options among the available vacancies school and Mandal wise for easy selection on the system.
8. The teacher will be allowed into counselling hall along with any one of the following personnel.
  - i. If female teacher, spouse
  - ii. Any one of the parents
  - iii. Brother/Sister/Guardian
9. No public representative, teacher union or union office bearers will be allowed into the counselling area.
10. At the counselling centre Biometric Attendance of the teacher will be taken before generating the posting order.
11. After exercising his/her option through online, the vacancy opted will be removed from the list. The proceedings will be generated immediately and can be downloaded from the website.
12. The resultant vacancy can be opted by next junior of the teacher, who vacated the place.
13. The entire Web assisted Manual counselling process will be supported by the Technical services provided by Centre for Good Governance (CGG) and through a centralised system to maintain the uniformity in all the districts.

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