

APPLICATION FOR F.A.C ALLOWANCE

(For sanction of Charge Allowance for holding Additional charge & under F.R49)

- 1.Name of the Officer :
- 2.Designation :
- 3.scale of pay :
- 4.Designation and place Addl.posted held :
- 5.Scale of pay OF the Addl.post
- 6.Period of Additional Charge :
- 7.Whether the Officer Appointed to held Full additional charge or is appointed to discharge current duties only : AS FAC
- 8.Whether the Officer hold addl.charge for the period of 14 working days excluding holidays and period of casual leave if any : YES
- 9.Whether the period of addl.duty covers to period of sanction.if no,whether the officer additional proposed Addl.duties during the period of vacation : YES
- 10.The authority component to place of the Officer addl.Charge or to appoint him to charge current duties only : Regional joint director of school education-----
PRTU
- 11.whether an order was issued by the concerned Officer(copy to enclosed) : Yes,enclosed
- 12.The rate at which the Addl.pay and Allowance are to be paid : yes
1/5th of basic pay
- 13.whether the compensatory allowances is to the Addl.post :
- 14.Whether the rate of C.A to the addl.post as applicable :
- 15.Whether the total period of Addl.Charge Exceeds three months : Yes/no
- 16.Whether the total period of Addl.charge is independent and not subordinate to the regular post held by the officer : YES
- 17.whethe the person kept as FAC, availed E.O.L during the 3 months period. : NO

COUNTER SIGNATURE OF Dy.E.O

SIGNATURE WITH DATE

NON-DRAWL CERTIFICATE

This is certified that Sri/Smt----- has been appointed to hold HM/MEO,F.A.C, TO THE OFFICE OF----- from dt-----to dt ----- is eligible for allowance for holding the additional charges besides -----post duties. It is further certified that the incumbent has not claimed ANY FAC ALLOWANCE PREVIOUSLY for the above said period.

Place:-----

Signature

Date:-----

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CERTIFICATE OF NON- AVAILMENT OF E.O.L

PRTU

This is certified that Sri./Smt -----, -----,of----- has been appointed to hold HM/MEO----- ASF.A.C, from dt -----to dt----- and also it is certified that He/she has not been on EXTRA ORDINARY LEAVE without any pay and allowances during the above said period

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Place:-----

Signature

Date:-----